

35th ANNUAL GENERAL MEETING 2012

MINUTES

Saturday 31st March 2012 at 4:00 pm
TTGAC Clubrooms,
Bulkana Oval, Banksia Park, SA



Meeting Opened: at 4:00 pm by Erin Johnson.

1. Welcome: Erin Johnson welcomed those in attendance.

Steve Fairfield, Ray Tedorf, Di Ferguson, Bruce Ainslie, Craig Hams, Mim Pullinger, Ben Armstrong, Joan McLatchie, Suzanne Ellis, Adrian Cordera, Leanne Norbury, Christine Kennedy, Nigel Gill, Mardi Lammass-Turner, Margaret Johnson, Erin Johnson, Renée Seymour, Emlyn Evans, Sue Cox, Graeme Cox, Narelle Vink, Peter Liuamasi, David Parrott, Linda Jones, Werner Bemmerl, Jane Sternagel, David and Charmain Skene, Kirsty Keegan, Marie Davison, Christine Pollidonou, Graham Parker, James Parrott, Alice Parker, Emma Chalmers, Tracey Croucher, Paula Blagrove, Celine Baw, Diana Hams, Penny Richter, Jason Noye, Daniela Lawlor, Cheryl Minuzzo, Geoff Minuzzo, Andrew Norbury, Karin Fairfeild, Sam Abbaté, Andy Francis, Petra Wiesner, John Bos, Alice Pritchard, Julia Sambell, Tonie Wilby, Steve Borgas, Kirsty Rudge Coppin, Trevor Jackson, Peter Gidman, Julie Holmes, Don Robertson and Beryl Robertson.

Special Guests – None

2. Apologies: Jeff Page, Loralie Dunn, Dianne Lockwood, John Lockwood (Deceased), Chris Roberts and Dave Johnson.

3. Minutes of Previous (34th) AGM held on 9th April 2011 were read and accepted.
Moved by Craig Hams; Seconded: Erin Johnson. Motion Carried.

4. Business arising from previous minutes:
None.

5. Treasurer's Report: Christina Kennedy

Treasurer asked for financial report to be accepted subject to audit (Hoff and Ashby). Proposed: Craig Hams; Seconded: Erin Johnson Motion Carried

6. Reports:

- 6.1. President C.M.C. (Erin Johnson) – tabled
 - Seconded Craig Hams
- 6.2. President Little Athletics Committee (Craig Hams) – tabled
 - Seconded Steve Fairfield
- 6.3. President Seniors Committee - Position vacant
- 6.4. Clubroom Manager – Leanne Norbury.
- 6.5. Fund Raising Officer – Position vacant

7. Election of Office Bearers:

7.1. Centre Management Committee:

- 7.1.1. President – Bruce Ainslie [Nominated by Steve Fairfield, seconded by Craig Hams]
- 7.1.2. Secretary – Petra Wiesner [Nominated by Craig Hams, seconded by Steve Fairfield]

- 7.1.3. Treasurer – Jane Sternagel [Nominated by Bruce Ainslie, seconded by Craig Hams]
- 7.1.4. Grounds & Equipment Officer – Andrew Norbury nominated by Dave Johnson, accepted
- 7.1.5. Clubroom Manager –Leanne Norbury nominated by Margret Johnson, accepted.
- 7.1.6. Publicity & Promotions Officer – Unfilled
- 7.1.7. Fund Raising Officer – Unfilled

7.2. Little Athletics Committee

- 7.2.1. President – Jim Stear.
- 7.2.2. Secretary – Unfilled.
- 7.2.3. Registrar – Geoff Minuzzo.
- 7.2.4. Team Manager – Craig Hams
- 7.2.5. Chief Recorder – Di Ferguson and Julia Sambell.
- 7.2.6. Education/Coaching Officer – John Bos
- 7.2.7. Social Secretary – Unfilled
- 7.2.8. Publicity & Promotions Officer – Unfilled.
- 7.2.9. Canteen Manager – Michelle Adey
- 7.2.10. General Committee – Ben Armstrong, Paula Blagrove, Kym Collins, Craig Davison, Grahame Ellis, Kirsty Keegan, Jason Noye, Mim Pullinger, Nathan Rudge, David Skene and Narelle Vink.

7.3. Senior Athletics Committee:

- 7.3.1. President – Unfilled.
- 7.3.2. Secretary – Unfilled.
- 7.3.3. Registrar – Unfilled.
- 7.3.4. Athlete's Representative – Unfilled.
- 7.3.5. Team Manager – Unfilled.
- 7.3.6. Recorder – Unfilled.
- 7.3.7. Social Secretary (Fundraising) – Unfilled.
- 7.3.8. Publicity & Promotions – Unfilled.
- 7.3.9. General Committee – Unfilled.

Bruce Ainslie moved to put seniors under control of CMC until 1 October 2012. Seconded Steve Fairfield; Motion Carried.

8. Appointment of Auditor.

Christine Kennedy proposed that the new committee consider identifying an alternative auditor. Hoff and Ashby, though competent, do not perform the audit in a timely manner. If an alternative cannot be found, the club will retain the services of Hoff and Ashby. Proposed by Craig Hams, seconded by Steve Fairfield. Carried

9. General Business:

- 9.1. Nominations for Life Membership
 - 9.1.1. From Little Athletics Committee – None nominated
 - 9.1.2. From Seniors Committee – None nominated
- 9.2. Nominations for Athlete Life Membership – None nominated
- 9.3. Any Other Business:
 - Bruce Ainslie expressed his concern that the Seniors were not represented by a committee.

10 Meeting Closed:

Erin Johnson thanked all for their attendance and closed the meeting at 5.15pm.



PRESIDENTS REPORT – CENTRE MANAGEMENT – SEASON 2011/2012

Hello to all,

2011/2012 season has been once again a year of mixed outcomes for us as a club overall.

In saying that it has been a very positive year for Little Athletics, we have seen a large increase in numbers which is really excellent. These athletes have also performed brilliantly throughout the year and have done Tea Tree Gully Athletics Club proud. Well done! I personally foresee things only getting better for Little Athletics for the 2012/2013 season with the upcoming Olympics this year hopefully inspiring more kids towards our sport. Our job now is to embrace this opportunity and try to strengthen and grow even further as a club.

I would like to congratulate the Little Athletics committee for their efforts this year. I would also like to take this time to personally thank Craig Hams for his efforts once again this year. Each time you have volunteered for a committee you always go above and beyond what is expected. I am sure a lot of people are not aware of how much time and effort you put in behind the scenes to help get the club into the position it is now in. So thank you very much!

I would also like to thank our athletes who have competed and represented our Centres, you have conducted yourselves well and we are proud of you all.

The Centre relies on its parents to conduct all meets on a voluntary basis and to that end, a huge thankyou for all people involved week in week out assisting in setting and packing up, officiating and coaching. It is so important to provide a safe and fun workplace for the athletes.

On a not so happy note it is disappointing to see our Seniors club fade away yet again for another season. It really does dishearten me, as I remember a time not so long ago where we were a force to be reckoned with and we were the club where everyone wanted to be. I am really not sure what went wrong and only hope that we can try and keep this side of the club afloat so that we can rebuild it.

A final thankyou to my fellow members on the Centre Management Committee, everyone leads busy lives and it is really great to see you all make a small commitment once every 6 weeks or so to ensure we run our Centre in a safe, efficient and effective way.

A final plea to all parents to get more involved with your committees, many hands make light work.

There are no special qualifications you need. They are only titles, nothing to be threatened or intimidated by.

So please nominate for a role a today.

Erin Johnson – President
Centre Management



Tea Tree Gully Athletics Centre Inc.

A.B.N. 86 825 909 416

PO Box 43
St Agnes
SA 5097

LITTLE ATHLETICS PRESIDENTS REPORT

With this season being a non Olympics/Commonwealth Games year our expectations were of an unknown nature as far as member numbers go for the start of the summer season. The committee worked extremely hard to promote the club pre season and the outcome was fantastic. Our numbers did increase and we even had to start our opening day of the season late in order to complete all registrations. The final number for the season was 218 which was up on last season's total of 180 Athletes. The great majority of Athletes registered in the younger age groups. This was a fantastic result and a pleasing aspect was that numbers did remain higher than normal after the Christmas break which is when traditionally numbers drop off. This season's focus was to maintain and improve numbers in the U14 and above age groups. We had a small improvement in this area and the focus here needs to remain strong. I ask all of our under 13's and up to get their friends to come out and have a try next season. You are the best promotion for our club in these age groups.

This year, we had one major fund raiser. This was the Club Raffle. This has been supported quite well and is certainly an easier option than lots of little raffles. Last season the committee looked at improving the presentation day and with the aid of the funds raised. The presentation day was received well and these types of fund raisers will help keep registration fees down. The club asks that you as members continue to support these initiatives. Our committee also continued to gain financial support from businesses in the local community.

This year the Tea Tree Gully Little Athletics Centre has produced some of the best Athletes in the state at Association events. This shows the strong competition within the Centre and the abilities of our Athletes:-

State Relay Championships

At the State Relay Championships Tea Tree Gully Teams produced great results and represented the centre proudly. Special thanks to Team Manager Grahame Ellis for the hard work put in on the day. Medals on the track were awarded to:

Under 9 Girls: 4 x 100m (Bronze) & 4 x 200m (Bronze)
Under 9 Boys: 4x100m (Bronze)
Under 10 Girls: 4 x 100m (Gold) & 4 x 200m (Gold)
Under 11 Boys: 4 x 100m (Silver) & 4 X 200m (Silver)
Under 12 Girls: 4 X 400m (Bronze)
Under 12Boys: 4 x 400m (Silver)
Under 13 Boys: 4 x 100m (Bronze) & 4 x 400m (Silver)
Under 14 Girls: 4 X 100m (Bronze)
Under 16 Girls: 4 X 100m (Gold) & 4 X 400m (Gold)
Mums 4 X 100m (Silver)
Dads 4 x 100m (Gold)

Tea Tree Gully came in 2nd overall for the Champion Centre. We also won the Most Improved Club Trophy. Well done to all the Athletes that participated. This was a fantastic effort



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Multi Event Championships

The Multi Event Championships were held at SANTOS Stadium on the 20th February 2010. Tea Tree Gully had 52 Athletes participate with 4 receiving Medals for their age Group.

Medalists were:

Under 11 Girls: Rachel Gill – Gold

Under 13 Girls: Maya Lange – Bronze

Under 13 Boys: Aiden Gibbs - Gold

Under 13 Boys: Jake Adey – Bronze

State Individual Championships

The 2012 S.I.C's were held on the 24th and 25th March 2012 at SANTOS Stadium. At the event, Tea Tree Gully Athletes collected a total of 40 Medals (15 Gold, 12 Silver and 13 Bronze). Stand outs include Rachel Gill who won 3 gold in the under 11 Girls and Aidan Gibbs who won 2 gold and 2 Bronze in the under 13 Boys. Other notable performances included Jake Adey in the Under 13 Boys (1 Gold 2 Silver) and Erin Chalmers in the Under 12 Girls (1 Gold, 1 Silver and 1 Bronze). This year we have 4 athletes selected for the Under 13 State Team. Well done to Jake Adey, Aidan Gibbs, Liam Gill and Gemma Vink. Congratulations to all the competitors over the weekend.

In closing I would like to thank the Little Athletics Committee, Coaches, Tiny Tot Coordinator, Team Captains and all volunteers for the work and assistance that you have contributed throughout the season toward the successful running of the centre. Also a big thank you to the club sponsors who have also helped to keep costs down. Your supporting their businesses help repay the support they have provided us. I would also like to wish our departing Under 17 girl Jessica Narscisi good luck with the next phase of her life.

I encourage parents to volunteer for the committee as many hands make light work. We are a great group who wish to see our athletics community continue to move forward.

A reminder that all registered athletes are eligible for the Cross Country events run during the winter months. More information can be obtained from our website.

Craig Hams
President
Tea Tree Gully Little Athletics

Treasurers Report 2011/2012

This year has been a good year for the club. We have had many new Sponsors both monetary or the donation of goods to a dollar value. Our registrations also increased this year from previous years.

I have attached the financials for this year to this report for you to review.

As per usual, there is not sufficient time between the end of the reporting year (31st March 2012) and the AGM to have the accounts audited, hence the attached accounts are unaudited at this stage. The audit will be done shortly and any changes required by the auditors will be undertaken. The 2010/2011 financials were audited after last years AGM without any changes.

The Tea Tree Gully Seniors registered athletes increased from last year. The Pro Meet as usual was a positive for the Tea Tree Gully Seniors and they managed to raise the funds to substantially cover the meet. There are funds which remain unpaid at this stage for the Pro Meet so this will reduce the current loss that is showing for the Seniors.

Centre Management hall/oval hire income has increased again. The kitchen area was given a much needed face lift with new paint on the doors and replacing all tiling with new tiles which were donated. We have been fortunate to continue to have it let on a more permanent basis during the week and this has also helped increase the amount received for hall hire.

We continue to have several schools use our facilities for their sports days as well as have the Little Athletics club run the canteen on these days. The profit that the centre makes from running a canteen for these schools is extremely profitable so it is well worth the effort of making sure this continues. We thank our members for volunteering on these days.

The term deposits provided an interest income of \$4,242.74 which has been reinvested. The interest rates have stayed steady during the year which has helped boost the amount held in our term deposits. The current rates are at 5.4%.

Overall the club is in a strong financial position but, as usual, highly dependant on the voluntary helpers and fundraising efforts which need to continue to maintain this position.

I hereby present the Treasurers Report complete for 2011/2012. I ask that it be accepted as presented.

Cristina Kennedy
Treasurer

Tea Tree Gully Athletics Centre Incorporated

INCOME and EXPENDITURE Statement for:

The Year 1st April 2011 to 31st March 2012.

2010/11	INCOME	2011/12
12970.00	Membership/Registrations L/A's	16580.40
513.70	Membership/Registrations Seniors	927.50
3.57	Interest	7.63
3751.63	Interest - Term Deposits	4242.74
6096.00	Sponsorship / Donations	2350.00
7058.00	Hire of Hall & Equipment	5925.50
6431.80	Fundraising	1563.20
2151.20	Pro Meet	1070.00
161.00	Improvers Games	231.00
427.00	Entry Fees - State Champs/Multi Event	746.00
679.38	Sundry	425.00
13740.00	State Government Subsidy/Grants	0.00
8128.86	Canteen - Gross profit from trading account(See Note 1)	6808.33
-828.74	Uniforms LA's Gross profit from trading account(See Note 2)	949.63
0.00	Uniforms Seniors-Gross profit from trading account (See No	0.00
	61283.40 TOTAL	41826.93
	Less EXPENDITURE	
0.00	Bank Fees/Tax&Fid	15.00
720.00	Affiliation Fees	775.00
4157.39	Fund Raising	345.00
1305.42	Insurance	1305.42
3143.87	Repairs & Maintenance	4994.87
2511.86	Trophies/Presentation Night	3110.51
200.00	State Team Representatives	0.00
2704.86	Postage, Telephone & Power	7356.66
366.53	Stationary	237.00
1437.91	Building & Ground Lease/Costs	2190.64
4888.71	Depreciation	5612.25
262.00	Programme Book Printing	327.40
6600.00	Registration / Entry Fees L/A's	8713.00
0.00	Registration / Entry Fees Seniors	0.00
161.00	Improvers Games	231.00
426.00	State Individual Entry Fees	636.00
2395.00	Pro Meet	1920.00
1725.00	Hall Hire/ Bond Refunds	875.00
527.10	Sundry Expenses	202.30
660.00	Audit Fee	660.00
865.00	Cleaning	776.50
0.00	Website Domain name Fee	131.00
0.00	Gift/Sunscreen	0.00
587.00	Conference Costs	518.00
295.00	Coaching Training Education	1978.00
	35939.65 TOTAL	42910.55
	25,343.75 Surplus/(Deficit) to Accumulated Funds	-1,083.62

Tea Tree Gully Athletics Centre Incorporated

Receipts and Payments for the period 1 April 2011 to 31 March 2012

Balance B/F from 31/3/11		<u><u>19,031.05</u></u>	
Receipts			
	Bank Transfers	1,000.00	
	Canteen	8,343.60	
	BBQ	0.00	
	Donations	425.00	
	Fundraising	1,563.20	
	Hall & Equipment Hire	5,925.50	
	Interest	7.63	
	Membership Little A's	16,580.40	
	Membership Seniors	927.50	
	Sponsorship	1,925.00	
	Uniforms Seniors	0.00	
	Sundry	1,171.00	
	Improvers Games / Pro's Meet	1,301.00	
	Uniforms L/A's	8,263.00	
	Centre Membership	0.00	
		<u><u>47,432.83</u></u>	
Payments			
	Affiliation Fees	775.00	
	Bank Charges	15.00	
	Building/Grounds Costs	2,190.64	
	Canteen	1,584.07	
	Seniors Uniforms	0.00	
	Equipment - Depreciable	1,781.53	
	Equipment Repairs/Maint.	4,994.87	
	Fund Raising	345.00	
	Hall Hire Refunds	875.00	
	Insurance	1,305.42	
	Presentation Night Costs	1,589.72	
	Program Booklet	327.40	
	Registration/Entry Fees Little A's	8,713.00	
	Registration/Entry Fees Seniors	0.00	
	Stat. Postage Telephone Power	7,487.66	
	Stationery	237.00	
	State Team Reps.	0.00	
	Sundry Expenses	4,770.80	
	Trophies	1,520.79	
	Improvers Games / Pro's Meet	2,151.00	
	Uniforms L/A's	8,689.69	
		<u><u>49,353.59</u></u>	
	Surplus Receipts over Payments	<u><u>-1,920.76</u></u>	
	Balance as at end of Period	<u><u>17,110.29</u></u>	
	Balance as per Bank Statement	21-Mar-12	19161.29
	Less Unpresented Cheques		
	No	Amount	
	2010	131.00	
	2116	1,920.00	
			2,051.00
	BALANCE AS AT 21/3/12	<u><u>-2,051.00</u></u>	19,161.29

DETAILS OF INVESTMENTS - TEA TREE GULLY ATHLETICS

AS AT 31/3/2012

	FROM	TO	O/BAL	RATE	INTEREST Earned	WITHDRAWAL	INTEREST PLUS CAPITAL
COMMONWEALTH BANK TD <i>Term Deposit 5150 50138502</i>	12/02/2011	12/02/2012	35151.17	Now @5.40% for 6 months	1775.73		36926.90
COMMONWEALTH BANK TD <i>Term Deposit 5150 50152240</i>	12/03/2010	12/02/2011	38961.82	Now @5.40% for 6 months	2467.01		40428.83
<i>Funds withdrawn from Term Depost 5150 501 52240</i>						1000.00	
TOTAL			74112.99		4242.74	1000.00	77355.73

AUDIT REPORT
FOR THE YEAR ENDED 31 MARCH, 2012

To the members of TEA TREE GULLY ATHLETICS CENTRE INCORPORATED

Scope

We have audited the special purpose financial report of TEA TREE GULLY ATHLETICS CENTRE INCORPORATED comprising the Statement of Cash Receipts and Payments, for the year ended 31 March 2012, as attached.

The TEA TREE GULLY ATHLETICS CENTRE INCORPORATED's Committee of Management is responsible for the financial report and has determined that the accounting policies used are consistent with the financial reporting requirements of the TEA TREE GULLY ATHLETICS CENTRE INCORPORATED's constitution and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of TEA TREE GULLY ATHLETICS CENTRE INCORPORATED. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the TEA TREE GULLY ATHLETICS CENTRE INCORPORATED's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our Audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance on whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements. These procedures have been undertaken to form an opinion on whether, in all material respects, the financial statements are presented fairly in accordance with the cash basis of accounting whereby revenue is recorded when it is received, expenses are recorded when they are paid, and no assets or liabilities, other than cash and bank balances, are recorded. Accounting Standards and other professional reporting requirements are not applicable to the cash basis of accounting by TEA TREE GULLY ATHLETICS CENTRE INCORPORATED.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

As is common for organisations of this type, it is not practicable for TEA TREE GULLY ATHLETICS CENTRE INCORPORATED to maintain an effective system of control over donations, subscriptions and other fund raising activities until their initial entry in the accounting records. Accordingly, our audit in relation to fundraising was limited to amounts tested.

Audit Opinion

In my opinion, the financial report presents fairly in accordance with the cash basis of accounting, as described above, the payments and receipts of TEA TREE GULLY ATHLETICS CENTRE INCORPORATED for the year ended 31 March 2012.

Signed.....  Date 5-4-13

Michael Hoff
Hoff and Ashby Pty. Ltd

Tea Tree Gully Athletics Centre Incorporated

Receipts and Payments for the period 1 April 2011 to 31 March 2012

Receipts				
	Canteen	Gross profit from trading	6,808.33	
	Uniforms L/A's	Gross profit from trading	949.63	
	Uniforms Seniors	Gross profit from trading	0.00	
	Total	Gross profit from trading	<u>7,757.96</u>	7,757.96
	Fundraising			1,563.20
	Hall & Equipment Hire			5,925.50
	Interest			7.63
	Interest			5,699.57
	Membership Little A's			16,580.40
	Membership Seniors			927.50
	Sponsorship			2,350.00
	Sundry			1,495.00
	Improvers Games / Pro's Meet fees			231.00
				746.00
				<u>43,283.76</u>
Payments	Affiliation Fees			775.00
	Audit Fee			660.00
	Bank Charges			15.00
	Building/Grounds Costs			2,190.64
	Cleaning			776.50
	Coaching training			1,978.00
	Conference			518.00
	Equipment - Depreciable			5,612.25
	Equipment Purchase/Maint.			4,994.87
	Fund Raising			345.00
	Hall Hire Refunds			875.00
	Insurance			1,305.42
	Pro Meet			1,920.00
	Program Booklet			327.40
	Registration/Entry Fees Little A's			8,713.00
	Registration/Entry Fees Seniors			0.00
	Stat. Postage Telephone Power			7,356.66
	Stationery			237.00
	State Team Reps.			636.00
	Sundry Expenses			202.30
	Trophies			3,110.51
	Improvers Games / Pro's Meet			231.00
	Website			131.00
				<u>42,910.55</u>
	Surplus Receipts over Payments			<u><u>373.21</u></u>

Tea Tree Gully Athletics Centre Incorporated

Balance Sheet for the period ending 31 March 2012

ASSETS

CURRENT ASSETS

Bank Account	Cheque Acc	17,110.29
Bank Account	Term Deposit	37,382.22
Bank Account	Term Deposit	41,430.34

Stock on Hand	Canteen	698.80	
	LA	3021	
	Seniors	870.5	
		<u>9,590.30</u>	9,590.30

Total Current Assets	<u>105,513.15</u>
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FIXED ASSETS

Improvements & Equipment	78141.91	
Less Accumulated Depreciation	<u>-50033.69</u>	
	<u>28,108.22</u>	28,108.22

TOTAL ASSETS	133,621.37
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LIABILITIES

0.00

NET ASSETS

133,621.37

ACCUMULATED FUNDS

OPENING BALANCE	133,248.16
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ADD/DEDUCT SURPLUS/DEFICIT FOR YEAR	373.21
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CLOSING BALANCE	133,621.37
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